

BURSON-MARSTELLER POLITICAL ACTION COMMITTEE

1801 K Street, NW.
Suite 9011
Washington, DC 20006

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December 8, 1998

Ms. Debbie Chacano
Senior Reports-Analyst
Reports Analysis Division
Federal Election Commission
999 E Street, NW
Washington, DC 20463

Dear Debbie,

Pursuant to our conversation, I am writing to notify the Federal Election Commission of a change in the leadership of the Burson-Marsteller Political Action Committee.

As of November 1, 1998, John F. Scruggs ceased acting as Treasurer for the Burson-Marsteller Political Action Committee. Peter Slone, Managing Director of Black, Kelley, Scruggs & Healey, a wholly owned subsidiary of Burson-Marsteller will assume the role of Treasurer.

Also, as of December 15, 1998, I will no longer be administering the Burson-Marsteller Political Action Committee. Ronna-Sable Weber will assume my duties. All further documents, reports and relevant notification should be sent to her attention.

Thank you for all of your help! Please feel free to call me at 202/530-4835 if you have any questions regarding these changes.

Sincerely,



Laura I. Traa
Federal Compliance Administrator